



**MINUTES OF THE MEETING OF THE
WEST YORKSHIRE COMBINED AUTHORITY
HELD ON THURSDAY, 29 JUNE 2017 AT COMMITTEE ROOM A, WELLINGTON
HOUSE, 40-50 WELLINGTON STREET, LEEDS**

Present:

Councillor Peter Box CBE (Chair)	Wakefield Council
Councillor Tim Swift (Vice-Chair)	Calderdale Council
Councillor Keith Aspden	York Council
Councillor Andrew Carter CBE	Leeds City Council
Councillor Susan Hinchcliffe	Bradford Council
Councillor Simon Cooke	Bradford Council
Roger Marsh OBE	Leeds City Region Enterprise Partnership
Councillor James Lewis	Leeds City Council
Councillor Stewart Golton	Leeds City Council
Councillor Shabir Pandor	Kirklees Council

In attendance:

Ben Still	WYCA
Caroline Allen	WYCA
Angie Shearon	WYCA

1. Membership of West Yorkshire Combined Authority

The Authority considered a report of the Director of Resources in respect of the following:

- The appointment of members and substitute members to WYCA by the Constituent Councils and the City of York Council, the Non-Constituent Council.
- The appointment of the Leeds City Region Local Enterprise Partnership member ("the LEP member") and substitute LEP member to WYCA.
- Granting of voting rights to the WYCA member appointed by the City of York Council and to the LEP member, and substitutes.

Resolved:

- (a) That the members and substitute members of WYCA appointed by the Constituent Councils and Non-Constituent Council, as set out in the appendix to the report be noted.
- (b) That the continuing appointment of Roger Marsh as the LEP Member of WYCA, and Bob Cryan as substitute LEP Member, to act in the absence of the LEP Member, be confirmed.
- (c) That the LEP Member and the Non-Constituent Council Member may vote at any meetings of WYCA (including any committee or sub-committee to which those members are appointed) on any decision, subject to the following exceptions:-
 - budget and levy setting; and
 - the adoption of any implementation plans appended to the Single Transport Plan which relate specifically to the combined area (that is, West Yorkshire).
- (d) That the substitutes for the LEP Member and the Non-Constituent Council Member may exercise the voting rights granted to the LEP Member and the Non-Constituent Council Member when acting in the absence of their respective member.

2. Appointment of the Chair and Vice Chair of the West Yorkshire Combined Authority

Members were asked to consider nominations for the positions of Chair and Vice Chair of the West Yorkshire Combined Authority for the municipal year 2017/18.

Councillor Peter Box was proposed and seconded for the position of Chair and Councillor Tim Swift was proposed and seconded for the position of Vice Chair.

Resolved:

- (a) That Councillor Peter Box be appointed as Chair of the Authority.
- (b) That Councillor Tim Swift be appointed as Vice Chair of the Authority.

3. Chair's Comments

Councillor Box referred to the recent tragedy at Grenfell Towers and terrorist attacks in Manchester and London and, on behalf of the Authority, expressed condolences to all those affected.

The Authority was also advised that Councillor Judith Blake had received a CBE in the Queen's Birthday Honours and, in Councillor Blake's absence, members asked that their congratulations be recorded.

Members were reminded that the meeting was being filmed for live or subsequent viewing via WYCA's website and any feedback from observers would be welcomed.

4. Apologies for absence

Apologies for absence were received from Councillors Judith Blake, David Sheard and Nicola Turner.

5. Declarations of disclosable pecuniary interests

There were no pecuniary interests declared by members at the meeting.

6. Exempt Information - Possible Exclusion of the Press and Public

Resolved: That in accordance with paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972, the public be excluded from the meeting during consideration of Appendices 1 and 2 to Agenda Item 20 on the grounds that they are likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information and for the reasons set out in the report that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

7. Minutes of the meeting held on 6 April 2017

Resolved: That the minutes of the meeting of WYCA held on 6 April 2017 be approved and signed by the Chair.

8. Revised Committee Arrangements and Appointments

The Authority considered a report of the Director of Resources in respect of:

- To appoint West Yorkshire Combined Authority (WYCA) committees.
- To appoint members to WYCA committees, including an independent member to the Governance and Audit Committee.
- To appoint Chairs/Deputy Chairs of WYCA committees.
- To grant voting rights to some members of WYCA committees.
- To confirm the continuing appointment of Independent Persons.

Resolved:

- (a) That, in relation to **appointment of committees** –

- (i) That the following committees be appointed, each with the terms of reference set out in the relevant Appendix attached to the submitted report:
- Governance & Audit Committee (Appendix 1)
 - Leeds City Region Partnership Committee (Appendix 2)
 - Overview & Scrutiny Committee (Appendix 3)
 - Transport Committee (Appendix 4)
 - West Yorkshire & York Investment Committee (Appendix 5)
- (ii) That the following committees be appointed, each with the terms of reference set out in the relevant Appendix attached to the submitted report, with effect from 1 September 2017:
- Business Innovation & Growth Panel (Appendix 6)
 - Employment & Skills Panel (Appendix 7)
 - Green Economy Panel (Appendix 8)
 - Land & Assets Panel (Appendix 9)
- (b) That, in relation to **appointment of committee members** –
- (i) That in accordance with S17 Local Government and Housing Act 1989 the Authority appoint the following of its members to:
- the Transport Committee and West Yorkshire and York Investment Committee as set out in Appendix 10 of the submitted report, and
 - the LCR Partnership Committee as follows:
 - each of the 5 WYCA Members individually appointed by each constituent council, and
 - the non-constituent council WYCA Member.
 - Business Innovation and Growth Panel, Employment and Skills Panel, Land and Assets Panel as set out in Appendix 11 of the submitted report, these appointments to be of effect from 1 September 2017.
- (ii) That the Authority appoints its members to the Governance and Audit Committee, as set out in Appendix 10 to the submitted report, together with Andy Clayton as an independent member of the Governance and Audit Committee.
- (iii) That the Authority appoints members to the Overview & Scrutiny Committee as set out in Appendix 10 of the submitted report.
- (iv) That the Authority co-opt members to:

- the Transport Committee as set out in Appendix 10;
- the LCR Partnership Committee as set out in paragraph 2 of the report, including substitute arrangements for those members;
- the West Yorkshire and York Investment Committee as set out in paragraph 2 of the report; and
- the new Panels as set out in Appendix 11, with appointments to be of effect from 1 September 2017.

(c) That, in relation to **voting rights for committee members** –

- (i) it be noted that each member of a constituent council appointed to the Overview and Scrutiny Committee will have one vote.
- (ii) that any non-constituent council member co-opted to the Overview and Scrutiny Committee shall be a voting member of that committee (and of any sub-committee to which they may be appointed by that committee).
- (iii) that the independent member of the Governance and Audit Committee shall be a voting member of that committee.
- (iv) that all co-opted members of the LCR Partnership Committee shall be voting members of that committee.
- (v) that any constituent council member of the Transport Committee shall be a voting member of that committee (and of any sub-committee to which they may be appointed by that committee).
- (vi) that any constituent council member or non-constituent council member on the West Yorkshire and York Investment Committee shall be a voting member of that committee (and of any sub-committee to which they may be appointed by that committee).
- (vii) that each of the following members to be appointed to the new advisory Panels with effect from 1 September 2017 shall be a voting member:
 - each member co-opted from a local authority; and
 - each private sector representative.

(d) That WYCA appoints a Chair and Deputy Chair to each committee, as set out in Appendix 10 and 11 of the submitted report, any such appointment in respect of any new advisory Panel to be of effect from 1 September 2017.

(e) That Ian Brown and Carolyn Lord continue as Independent Persons available to act in relation to complaints concerning allegations of a breach of WYCA's Members' Code of Conduct on the existing terms for remuneration until WYCA's annual meeting in 2018.

9. WYCA Representation on Outside Bodies

The Authority considered a report of the Director of Resources regarding WYCA representation on outside bodies.

It was agreed that the representative on the Calder Valley Line Working Group should be amended to Councillor Tim Swift.

Resolved:

- (a) That the governance arrangements for Transport for the North and Rail North Ltd are subject to change, when TfN is established as a Strategic Transport Body.
- (b) That, subject to (a) above and the amendment to representation on the Calder Valley Line Working Group, that the appointments be made to the outside bodies for the municipal year 2017/18 as detailed in the Appendix attached to the submitted report.

10. Officer Scheme of Delegation

The Authority considered a report of the Director of Resources in respect of amendments to the Officer Delegation Scheme.

Resolved: That the amended Officer Delegation Scheme, as shown in the Appendix attached to the submitted report be approved.

11. Governance Arrangements

The Authority considered a report of the Director of Resources in respect of amendments to WYCA's Standing Orders and other governance documents.

Resolved:

- (a) That the following Standing Orders, as set out in the relevant appendices to the submitted report, be approved:
 - Procedure Standing Orders – Appendix 1
 - Access to Annex to the Procedure Standing Orders – Appendix 2
 - Code of Practice for recording meetings – Appendix 3
 - Scrutiny Standing Orders – Appendix 4
 - Contracts Standing Orders – Appendix 5
 - Financial Regulations – Appendix 6
- (b) That the Members' Code of Conduct attached as Appendix 7 and the Procedure for Considering Complaints against Members attached at Appendix 8 to the submitted report be approved.

- (c) That the Head of Legal and Governance Services be delegated authority to amend the quorum of any of the new Panels, in the event of any vacancies arising.

12. Code of Corporate Governance

The Authority considered a report of the Director of Resources in respect of a revised Corporate Governance Code and Framework and the Annual Governance Statement for inclusion in the annual statutory accounts.

Resolved:

- (a) That the revised Corporate Governance Code and Framework be approved.
- (b) That the Annual Governance Statement be endorsed.

13. Members' Allowances Scheme

The Authority considered a report of the Director of Resources in respect of the Members' Allowances Scheme.

Resolved: That the revised Members Allowances Scheme, attached as an Appendix to the submitted report, be adopted for the municipal year 2017/18.

14. Calendar of Meetings 2017/18

The Authority considered a report of the Director of Resources setting out a proposed calendar of meetings for 2017/18.

Resolved: That the Calendar of Meetings for 2017/18 be approved.

15. Capital Spending & Project Approvals

The Authority considered a report of the Director of Delivery on the progression of and funding for schemes from the West Yorkshire Plus Transport Fund (WY+TF) and Local Growth Deal projects.

The Authority approved the following 17 schemes which were detailed in the submitted report. It was noted that these had been recommended to WYCA for progression by the West Yorkshire & York Investment Committee on 16 June 2017.

Leeds Public Transport Investment Programme and LPTIP)	Decision Point 2
Leeds Bradford Airport Station	Decision Point 2
ULEV Taxi Scheme	Decision Point 2
Knottingley Rail Station P&R	Decision Point 2

Rail Park and Ride Phase 2	Decision Point 2
Elland Station (Calder Valley Line)	Decision Point 2
LCR Flood Alleviation for Growth Programme	Decision Point 2
Corridor Improvement Programme	Decision Point 2
Strategic Inward Investment Fund	Decision Point 2
Digital Sector Soft Landing Scheme	Decision Point 2
Business Growth Programme	Decision Point 2
Bradford Forster Square Station Gateway	Decision Point 3
LEP Loan - Gateway 45	Decision Point 4
LEP Loan – Fresh Pastures	Decision Point 4
Tackling Fuel Poverty Phase 4	Decision Point 5
Better Homes	Activity 6 – Change Request
Wakefield Civic Quarter	Activity 6 – Change Request

The Authority also approved the expenditure to the Districts for the DfT funding allocations for the Highways Maintenance Block and Highways Incentive funding which were outlined in the submitted report.

Resolved:

- (a) In respect of the **Leeds Public Transport Investment Programme and (LPTIP) - Decision Point 2 (Case Paper)** -
- (i) That the Leeds Public Transport Investment Programme proceeds through Decision Point 2 and the work commences on Activity 3: Outline Business Case on each of the project’s identified work streams within the programme.
 - (ii) That an indicative approval be given to the total programme value of £183.266m, with ultimate approval to spend being granted once the individual schemes have progressed through the Assurance Process to Decision Point 5.
 - (iii) That approval is given to WYCA’s contribution of £0.966m. This will be funded from the remainder of the WYCA funding, which had previously been approved for use on the NGT Project.
 - (iv) That development costs of £15.310m from the DfT’s £173.500m contribution for the development of the programme be approved, and that WYCA enter into a Funding Agreement with Leeds City Council for expenditure of up to £11.535m.
 - (v) That individual schemes within the programme are brought forward through the Assurance Process along their own Assurance Pathway.
 - (vi) That the Assurance Pathway, Approval Route and Approval Tolerance

for the Programme are approved.

(b) In respect of **Leeds Bradford Airport Station - Decision Point 2 (Case Paper)** -

- (i) That the Leeds Bradford Airport Rail Station Scheme proceeds through Decision Point 2 and commences work on Activity 3 (Outline Business Case).
- (ii) That an indicative approval to the total programme value of £25.0m be given with ultimate approval to spend being granted only once the scheme has progressed through the Assurance Process to Decision Point 5 (Full Business Case with Finalised Costs).
- (iii) That development costs of £0.50m from the Leeds Public Transport Investment Programme for the development of the scheme be approved.
- (iv) That the future approvals at Decision Point 3 & Decision Point 4 (Full Business Case) are made through a delegation to WYCA's Managing Director, with the scheme returning to Investment Committee and WYCA at Decision Point 5.

(c) In respect of **ULEV Taxi Scheme - Decision Point 2 (Case Paper)** -

- (i) That the ULEV Taxi Scheme proceeds through Decision Point 2 and the work commences on Activity 5: (Full Business Case with Finalised Costs).
- (ii) That an indicative approval to the total project value of £3.180m be given, with ultimate approval to spend being granted once the scheme has progressed through the Assurance Process to Decision Point 5 (Full Business Case with Finalised Costs).
- (iii) That development costs of £25,000 in order to progress the scheme to Decision Point 5 (Full Business Case with Finalised Costs) from the OLEV grant be approved.
- (iv) That the future approvals at Decision Point 5 are made through a delegation to WYCA's Managing Director. This Approval Route will be subject to the scheme remaining within the tolerances outlined above.

(d) In respect of **Knottingley Rail Station P&R - Decision Point 2 (Case Paper)** -

- (i) That the Knottingley Rail Station Park and Ride project proceeds through Decision Point 2 and the work commences on Activity 4 (Full Business Case).
- (ii) That an indicative approval be given to the total project value of £1.78m

with ultimate approval to spend being granted once the project has progressed through the Assurance Process to Decision Point 5 (Full Business Case with Finalised Costs).

- (iii) That development costs of £474,259 in order to progress the scheme to Decision Point 4 to be funded from the WY+TF be approved.
 - (iv) That the future approvals at Decision Point 4 are made through a delegation to WYCA's Managing Director following consideration and recommendation by Investment Committee. Approval at Decision Point 5 will be made through the delegation to WYCA's Managing Director. This Approval Route will be subject to the scheme remaining within the tolerances outlined above.
- (e) In respect of **Rail Park and Ride Phase 2 - Decision Point 2 (Case Paper)** -
- (i) That the Rail Park and Ride Phase 2 programme proceeds through Decision Point 2 and the work commences by the individual schemes on Activity 4 (Full Business Case).
 - (ii) That an indicative approval be given to the total programme value of £12.5m with ultimate approval to spend being granted once the individual schemes have progressed through the Assurance Process to Decision Point 5 (Full Business Case with Finalised Costs). This will be funded through WY+TF funds re-profiled from Phase 1 of Rail Park and Ride.
 - (iii) That development costs of £477,100 in order to progress the schemes to Decision Point 4 be approved.
 - (iv) That the individual schemes return to Investment Committee and WYCA for approval at Decision Point 4 (Full Business Case) where the proposed Approval Route for Decision Point 5 through a delegation to WYCA's Managing Director will be confirmed. This Approval Route will be subject to the schemes remaining within the tolerances outlined above.
- (f) In respect of **Elland Station (Calder Valley Line) - Decision Point 2 (Case Paper)** –
- (i) That the Elland Station Package scheme replace the Calder Valley Line Enhancement scheme within the WY+TF.
 - (ii) That the Elland Station project proceeds through Decision Point 2 and the work commences on Activity 3 (Outline Business Case).
 - (iii) That an indicative approval to the total project value of £22.036m be given, with ultimate approval to spend being granted once the scheme

has progressed through the Assurance Process to Decision Point 5 (Full Business Case with Finalised Costs).

- (iv) That development costs of £884,748 be approved in order to progress the scheme to Decision Point 3, and that WYCA enter into a Funding Agreement with Calderdale Council for expenditure of up to £834,748 to be funded from the WY+TF. The remaining £50,000 will be funded directly by Calderdale Council.
 - (v) That the future approvals at Decision Point 3 and Decision Point 5 be made through a delegation to WYCA's Managing Director. This Approval Route will be subject to the scheme remaining within the tolerances outlined above. The scheme will return to Investment Committee and WYCA at Decision Point 4 (Full Business Case).
- (g) In respect of the **LCR Flood Alleviation for Growth Programme - Decision Point 2 (Case Paper)** -
- (i) That the Leeds City Region Flood Alleviation for Growth Programme proceeds through Decision Point 2 and the work by the individual schemes commences on Activity 3 (Outline Business Case).
 - (ii) That an indicative approval to WYCA's remaining £12.2m contribution to the total programme value of £77m be given, with ultimate approval to spend being granted once the schemes have progressed through the Assurance Process to Decision Point 5 (Full Business Case with Finalised Costs).
 - (iii) That the individual schemes return to Investment Committee for consideration and WYCA for approval at Decision Point 3 (Outline Business Case) or Decision Point 4 (Full Business Case), based on the level of detail produced by the Environment Agency business case process. At this stage individual Assurance Pathways and Approval Routes will be set for each scheme.
- (h) In respect of the **Corridor Improvement Programme - Decision Point 2 (Case Paper)** -
- (i) That the Corridor Improvement Programme, Phase 1 proceeds through Decision Point 2 and the work commences on the 13 individual schemes on Activity 3 (Outline Business Case).
 - (ii) That an indicative approval to the Phase 1 programme value of £67.8m be given, with ultimate approval to spend being granted once the individual schemes have progressed through the Assurance Process to Decision Point 5 (Full Business Case with Finalised Costs).
 - (iii) That development costs of £4,482,500 in order to progress the 13

individual schemes in Phase 1 to Decision Point 3 (Outline Business Case) to be funded from the WT+TF be approved. This will include £0.408m of WYCA Programme Management costs. That WYCA enter into a Funding Agreement:

- with Bradford for expenditure of up to £1.245m;
- with Calderdale for expenditure of up to £0.430m;
- with Kirklees for expenditure of up to £0.800m;
- with Leeds for expenditure of up to £1.525; and
- with Wakefield for expenditure of up to £0.075.

(iv) That the individual schemes return to Investment Committee (for recommendation) and WYCA (for approval) at Decision Point 3 (Outline Business Case). As part of this approval, individual Assurance Pathways and Approval Routes will be set for each scheme.

(i) In respect of the **Strategic Inward Investment Fund - Decision Point 2 (Case Paper)** -

(i) That the Leeds City Region Strategic Inward Investment Fund proceeds through Decision Point 2 and the work commences on Activity 5 (Full Business Case with Finalised Costs).

(ii) That an indicative approval to the total scheme value of £12.45m Strategic Inward Investment Fund be given, with ultimate approval to spend being granted once the project has progressed through the Assurance Process to Decision Point 5 (Full Business Case with Finalised Costs).

(iii) That the future approvals at Decision Point 5 be made through a delegation to WYCA's Managing Director following consideration and a recommendation by Investment Committee. This Approval Route will be subject to the scheme remaining within the tolerances outlined above.

(j) In respect of the **Digital Sector Soft Landing Scheme - Decision Point 2 (Case Paper)** -

(i) That the Digital Sector Soft Landing Scheme proceeds through Decision Point 2 and the work commences on Activity 5 (Full Business Case with Finalised Costs).

(ii) That an indicative approval to the total scheme value of £1m be given, with ultimate approval to spend being granted once the project has progressed through the Assurance Process to Decision Point 5 (Full Business Case with Finalised Costs).

(iii) That the future approval at Decision Point 5 be made through a

Delegation to WYCA's Managing Director following consideration and a recommendation by Investment Committee. This Approval Route will be subject to the scheme remaining within the tolerances outlined above.

- (k) In respect of the **Business Growth Programme - Decision Point 2 (Case Paper)** -
 - (i) That the Business Growth Programme proceeds through Decision Point 2 and the work commences on Activity 5 (Full Business Case with Finalised Costs).
 - (ii) That an indicative approval to the total scheme value of £9m be given, with ultimate approval to spend being granted once the project has progressed through the Assurance Process to Decision Point 5 (Full Business Case with Finalised Costs).
 - (iii) That the future approval at Decision Point 5 be made through a delegation to WYCA's Managing Director following consideration and a recommendation by Investment Committee. This Approval Route will be subject to the scheme remaining within the tolerances outlined above.

- (l) In respect of **Bradford Forster Square Station Gateway - Decision Point 3 (Outline Business Case)** -
 - (i) That the Bradford Forster Square Station Gateway project proceeds through Decision Point 3 and the work commences on Activity 4 (Full Business Case).
 - (ii) That an indicative approval to the total project value of £17.311m be given (which includes a £17.061m contribution for WY+TF), with ultimate approval to spend being granted once the project has progressed through the Assurance Process to Decision Point 5 (Full Business Case with Finalised Costs).
 - (iii) That development costs of £3,671,314 to be funded from the WY+TF in order to progress the scheme to Decision Point 4 (Full Business Case) be approved. That WYCA issues an addendum to the existing Funding Agreement with Bradford Council for expenditure of up to £3,671,314.
 - (iv) That the scheme returns to Investment Committee (for recommendation) and WYCA (for approval) at Decision Point 4, with the intention that approval at Decision Point 5 (Full Business Case with Finalised Costs) be made through the delegation to WYCA's Managing Director, subject to the scheme remaining within the tolerances confirmed at Decision Point 4.

- (m) In respect of **LEP Loan - Gateway 45 - Decision Point 4 (Full Business Case)** -

- (i) That the Gateway 45 loan proceeds through Decision Point 4 and the work commences on Activity 5 (Full Business Case with Finalised costs).
 - (ii) That an indicative approval to the total loan value of £3.3m be given, with ultimate approval to the loan being granted once the project has progressed through the Assurance Process to Decision Point 5 (Full Business Case with Finalised Costs).
 - (iii) That Leeds City Council are instructed that the current charge held as security for the earlier £3m LEP loan is released and imposed solely on part of the site.
 - (iv) That the approval of the loan agreement at Decision Point 5 be made through the delegation to WYCA's Managing Director, subject to the scheme remaining within the tolerances set out above.
- (n) In respect of **LEP Loan – Fresh Pastures - Decision Point 4 (Full Business Case) -**
- (i) That the Fresh Pastures loan proceeds through Decision Point 4 and the work commences on Activity 5 (Full Business Case with Finalised costs).
 - (ii) That an indicative approval to the total loan value of £0.8m be given, with ultimate approval to the loan being granted once the project has progressed through the Assurance Process to Decision Point 5 (Full Business Case with Finalised Costs).
 - (iii) That the approval of the loan agreement at Decision 5 be made through the delegation to WYCA's Managing Director, subject to the scheme remaining within the tolerances set out above.
- (o) In respect of **Tackling Fuel Poverty Phase 4 - Decision Point 5 (Full Business Case with Finalised Costs) -**
- (i) That the reduction of LGF investment of Phase 1 of the Tackling Fuel Poverty Programme from £2,857,177 to £2,709,000, due to the withdrawal of the Calderdale Almshouse scheme be approved.
 - (ii) That Phase 4 of the Tackling Fuel Poverty Programme for delivery in targeted areas of Calderdale and Kirklees to progress from Activity 5 (FBC with Finalised Costs) to Activity 6 (Delivery) be approved. The reduction of Phase 1, together with the inclusion of Phase 4 projects, brings the total LGF investment in the Tackling Fuel Poverty Programme to £6m. This is in line with the indicative budget noted in the report to November 2016 Investment Committee.
 - (iii) That WYCA funding of £1,007,800 be approved and that WYCA enters

into a Funding Agreement with Kirklees for expenditure of up to £500,000 and with Calderdale for expenditure of up to £507,800, and that WYCA authorise delegation to the Managing Director to finalise the agreements.

(p) In respect of **Better Homes Activity 6 (Delivery) – Change Request –**

(i) That the exception that Year 1-3 baseline targets in respect of the following KPIs for the Better Homes programme be approved:

- Target number of homes improved revised from 12,000 to 3,580.
- Suspension of marketing and assessment targets.
- Revise target apprenticeships created, to apprenticeships supported.
- That the Better Homes Yorkshire KPIs are updated in accordance with Schedule 11 of the Framework Agreement.

(q) That in respect of **Wakefield Civic Quarter - Activity 6 (Delivery) – Change Request** the following exception be approved:

- That a condition of the approved £1.1m grant for the Wakefield Civic Quarter project is that it is repaid (to a maximum amount of £1,1m) from a 50:50 share of any disposal proceeds. If the disposal involves a complex funding package and a lesser share is proposed, a further exception report will be prepared for the Investment Committee.

(r) That in respect of **Highways Maintenance Block and Highways Incentive Funding** expenditure to the Districts of £25.971m for the Highways Maintenance Block and £2.432m for the Highways Incentive Funding, which will be funded from the DfT's allocation to WYCA be approved.

16. **WYCA Corporate Plan 2017/18**

The Authority considered a report of the Director of Policy, Strategy and Communications which sought endorsement of the organisation's Corporate Plan for 2017/18.

Councillor Box advised members that the Corporate Plan had been amended to include Inclusive Growth as one of the key priorities and it was considered that the document provided a good balance on what WYCA had achieved and outlined the plans for the forthcoming year. It was agreed that the Corporate Plan should now be published on the website and circulated to the District Councils for inclusion on their own agendas.

Resolved: That the Corporate Plan 2017/18 be endorsed.

17. HS2 Growth Strategy

The Authority considered a report of the Director of Policy, Strategy and Communications on the development of a Leeds City Region HS2 Connectivity Strategy and the proposal that oversight of its development be delegated to the Transport Committee with a view to its adoption as a daughter document to the Strategic Economic Plan.

It was intended that the Strategy would support and complement the Phase 2 Hybrid Bill and, to enable this, it was proposed that an initial submission be made to Government in Autumn 2017, followed by more detailed strategy development during 2018. It was agreed that oversight of the strategy be delegated to the Transport Committee but the final version would be brought back to a future meeting for adoption.

Members discussed the economic impact, connectivity and employment opportunities HS2 would bring to the region and also the challenges in respect of disruption during its development. It was noted details of the Government's potential scheme would not be known until later in the year but Councillor Wakefield advised members that discussions were being held at the HS2 Regional Programme Board with Network Rail and the DfT and they had been made aware of both the region's ambitions and the points raised by members in respect of disruption.

Resolved: That a Leeds City Region HS2 Connectivity Strategy be developed and that oversight of this development be delegated to the Transport Committee.

18. Transport for the North

The Authority considered a report of the Director of Policy, Strategy and Communications which:

- Provided an update on Transport for the North's development of a Transport Strategy and on road and rail priorities for Transport for the North, including the development of a Northern Powerhouse Rail network.
- Sought approval for the recommendations from the East-West Trans-Pennine corridor study to be provided as an input into the Transport for the North's further work on the Central Corridor.

Members discussed the importance of ensuring that WYCA's priorities continued to be reviewed and that they be communicated as widely as possible to the public. It was requested that the report be circulated to each constituent authority for consideration at their Executive Board to ensure there was a unified approach to the priorities. A report would be brought to the next meeting.

Resolved:

- (a) That progress on WYCA's road and rail priorities for Transport for the North

including the Northern Powerhouse Rail network be noted.

- (b) That Transport for the North's work to consider connectivity improvements across the Central Corridor be endorsed.
- (c) That the recommendations from the East-West Trans-Pennine corridor study be provided as an input into Transport for the North's further work on the Central Corridor.
- (d) That the report be circulated to each constituent council for consideration at their Executive Board.
- (e) That a report be prepared for the next meeting of WYCA to be held on 3 August 2017.

19. A Clearer West Yorkshire Combined Authority Brand Identity

The Authority considered a report of the Director of Policy, Strategy and Communications which set out options for a clearer, more compelling brand identity for the organisation and wider region that would better enable it to achieve its communications and profile-raising objectives.

The report also set out what a potential implementation plan for an organisational rebrand could look like, detailing the changes needed to be made to both communications channels and assets and non-communications activities such as processes, systems and organisational culture.

The recommendations set out in the report were not approved as members considered that the devolution agenda should be the priority and it was therefore agreed that the organisational rebranding should be deferred and considered at a future date.

Resolved: That the recommendations in the report were not accepted and the organisational rebranding be deferred to a future meeting in the context of a wider devolution agreement.

20. WYCA Accommodation Options

The Authority considered a report of the Managing Director which provided information on options for the HQ office accommodation for WYCA and to agree a way forward.

Members noted the need for improved head office facilities for WYCA and considered the options outlined in the submitted report. It was agreed that further work on detailed design and costs to refurbish Wellington House should be undertaken and a report prepared for a future meeting.

Resolved: That Option D of retaining and investing in Wellington House, until its value rises sufficiently to get a return on the investment, is progressed to a detailed design, costs and plan, and that any constraints in the building could be overcome. That an immediate sum of up to £100k is made available from reserves to progress this work which will be subject to the WYCA Project Assurance processes.

21. Minutes of the Meeting of the West Yorkshire and York Investment Committee held on 8 March 2017

Resolved: That the minutes of the meeting of the West Yorkshire & York Investment Committee held on 8 March 2017 be noted.

22. Minutes of the Meeting of the Overview & Scrutiny Committee held on 22 March 2017

Resolved: That the minutes of the meeting of the Overview & Scrutiny Committee held on 22 March 2017 be noted.

23. Draft Minutes of the Meeting of the Governance & Audit Committee held on 6 April 2017

Resolved: That the draft minutes of the Governance & Audit Committee held on 6 April 2017 be noted.

24. Draft Minutes of the Meeting of the Transport Committee held on 21 April 2017

Resolved: That the draft minutes of the meeting of the Transport Committee held on 21 April 2017 be noted.

25. Draft Minutes of the Overview & Scrutiny Committee held on 28 April 2017

Resolved: That the draft minutes of the meeting of the Overview & Scrutiny Committee held on 28 April 2017 be noted.

26. European Structural and Investment Funds (ESIF) - Sustainable Urban Development (SUD)

Further to minute 6, Exempt Information, the press and public were excluded from the meeting for this item.

The Authority considered a report of the Director of Resources on the Call for SUD (Sustainable Urban Development).

Members considered the full Call which had been produced in draft form together with a covering note.

It was expected that the Call will be published in mid-July. Members noted that the final iteration of the Call may be subject to final editing by the Managing Authority prior to formal publication but the changes would not alter the substance of the Call.

Resolved: That the SUD Call, to be published by the Managing Authority in July 2017, be approved.